



Procurement and Contracts
Texas SmartBuy PO # 23149376
Business Unit # 320AD
Purchase Order # 23-0003801

Page: 1 of 2

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: X Date: 05/15/23 PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
DBA TIBH INDUSTRIES INC
1011 E 53RD 1/2 ST
AUSTIN TX 78751-1703
United States

Ship To: Texas Workforce Commission
3555 TIMMONS LN STE 790
HOUSTON TX 77027-6466
United States

Vendor ID: 1741976051

Purchaser: Anna James

Phone:

Fax:

Email: anna.mccorkle@twc.texas.gov

Bill To: APPO@twc.texas.gov or

Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

TWC Prefers Electronic Submission

PO Information:

TERM 615-S1, 620-S1, and 645-S1

Contact
Nedra Zeno
832-681-2690
nedra.zeno@twc.texas.gov

Ship to Comments:

3555 Timmons Lane, #790
Houston, TX 77027
281-768-0308

| Line-Sch: | Line Description: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
|-------------|------------------------------------|-------------|-----------|------|-------------|--------------------------------|------------|
| 1-1 | 62080151541 Ballpoint Pen, Blue | 620/79 | 2.0000 | EA | \$10.60000 | \$21.20 | 05/24/2023 |
| | | | | | | Schedule Total | \$21.20 |
| | | | | | | ReqID: 0000042326 | |
| 62080151541 | | | | | | Item Total for Line # 1 | \$21.20 |

Authorized Signature

Sonya Bebley, CTCD, CTCM

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05/15/2023



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| Line-Sch: | Line Description: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
|-------------|--|-------------|-----------|------|-------------|--------------------------------|------------|
| 2-1 | MMM6605SSCY Self Stick Note Pad, 4" x 6", Yellow | 615/62 | 3.0000 | PAK | \$9.97000 | \$29.91 | 05/24/2023 |
| | | | | | | Schedule Total | \$29.91 |
| | | | | | | ReqID: 0000042326 | |
| 61562385602 | | | | | | Item Total for Line # 2 | \$29.91 |

| Line-Sch: | Line Description: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
|---------------|--|-------------|-----------|------|-------------|--------------------------------|------------|
| 3-1 | 64521350104-2 Paper, White Prem No. 4 | 645/21 | 4.0000 | CTN | \$63.12000 | \$252.48 | 05/24/2023 |
| | | | | | | Schedule Total | \$252.48 |
| | | | | | | ReqID: 0000042326 | |
| 64521350104-2 | | | | | | Item Total for Line # 3 | \$252.48 |

Total PO Amount \$303.59

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

05/15/2023